

Minutes  
Regular City Council Meeting  
City of Post Oak Bend, Texas

Date/Time: Tuesday, June 14, 2022, at 7:00 pm

Location: City Hall – 1175 CR 278

Mayor - Alison Novak

Council Member - Mike Parker

Council Member - Billy McMahan

Council Member - Ronnie Sherrard

Council Member - Chris Cox

Council Member - Tom Rogers

**1. Call to Order, Pledges of Allegiance**

*Meeting was called to order at 7:00 pm by Mayor Pro Tem Parker. Pledges to the American and Texas flags were recited.*

**2. Roll Call**

*Mayor Novak and CM Sherrard were absent.*

**3. Citizen Comments**

*No citizens requested to speak.*

**4. Approval of Minutes – May 10, 2022, Regular Meeting**

*Motion by CM McMahan to approve the May 10, 2022, Regular Meeting minutes. Second by CM Cox. Motion passed with unanimous vote.*

**5. City Administrator Update**

*No action taken*

**6. Financial Report for May – Councilmember Parker**

*No action taken*

**7. Discuss and take action if necessary, regarding dead tree limbs over roadways.**

*Discussion on contacting responsible party of Norville property and ask for tree limbs to be mitigated. City Administrator will make contact. No action taken by council.*

**8. Discuss and take action if necessary, regarding Building Permit process revisions.**

*Discussion suggested contacting cities of similar size to see what their processes are. No action taken.*

**9. Discuss and take action if necessary, regarding a MOU between the City of Post Oak Bend and New Hope Southern Baptist Church in reference to parking.**

Pastor Jeff Campbell spoke for NHSBC and confirmed that the church wanted to improve the parking area with no expense to the city, including future maintenance. Council discussed the proposal and were in agreement with maintenance added. Mayor Pro Tem Parker advised the MOU needed to be reviewed by the City Attorney and once reviewed the document can be presented for consideration and formal vote by the council. Motion to Table by CM Rogers, 2<sup>nd</sup> by CM Cox. 3 yes 1 abstention. Item tabled.

**10. Discuss and take action if necessary, regarding July 4th activities.**

CM McMahon advised he had requested the topic but that he would now like to change the activity to a Back-to-School event. Event will be placed on the July Agenda for discussion. No Action.

**11. Discuss and take action if necessary, regarding a laptop and printer purchase.**

Information was presented by City Administrator on 4 laptops and 3 printers. After discussion CM Cox made the motion to purchase HP 15 Business Laptop Computer 15.6" 10th Gen Intel Quad-Core i5-1035G1 Processor for \$789.00 and HP Laser Jet MFP Wireless Monochrome All-in-One Printer for \$399.00.

**12. Discuss and take action if necessary, regarding repair to Angelina Drive within the city limits of the City of Post Oak Bend.**

CM Rogers suggested purchasing a tandem load of crushed concrete base to repair Angelina Drive. Mayor Pro Tem Parker made the recommendation that CM Sherrard level the crushed concrete once delivered. CM Rogers made motion to purchase a tandem load of crushed concrete to repair Angelina Drive in the City Limits of Post Oak Bend. Motion 2<sup>nd</sup> by CM Cox. Motion passed unanimously.

**13. Discuss and take action if necessary, regarding cleaning service rates.**

Cleaning service that was approved in the May meeting withdrew their interest. Discussion on considering someone local or that is already working and known locally. CM Rogers advised he would contact someone he is familiar with as did Mayor Pro Tem Parker. No Action, item requested to be place on July Agenda.

**14. Council requests for July agenda.**

CM McMahon requested a Back-to-School Event and Ceiling tile purchase be placed on the next agenda. CM Cox requested flooring/carpet squares for the city hall be placed on the agenda.

**15. Adjourn**

Motion to adjourn by CM McMahan, Second by CM Rogers. Motion passed unanimously. Meeting adjourned at 7:48 pm.

  
Attest: Dean Winters, City Secretary

Mike Parker  
Approved: Mike Parker, Mayor Pro Tem

07/12/2022

Date