

# MINUTES

Regular City Council  
Meeting City of Post Oak  
Bend, Texas

Date/Time: Tuesday, May 14, 2024, at 7:00 p.m.  
Location: City Hall – 1175 CR 278

Mayor – Mike Parker

Council Member – Tom Rogers

Council Member – Billy McMahan

Council Member – Chris Cox

Council Member – Kara Johnson

Council Member – Alison Novak

City Administrator/City Secretary – Jana Shelton

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## AGENDA ITEMS

1. **Call to Order, Invocation, & Pledges of Allegiance-**

Mayor Parker called the meeting to order at 7:00 p.m. and led the Pledges of Allegiance. Council Member Co led the invocation.

2. **Roll Call-**

All Council Members were present.

3. **Citizen Comments –**

No Citizens appeared to speak to the Council.

4. **Approval of Minutes**

- **Regular Meeting, April 9, 2024-**

Council Member Cox made a motion to approve the Minutes of April 9, 2024. Council Member McMahan seconded the motion. The motion was passed unanimously.

5. **Mayor's Report-**

Mayor Parker reported on road repairs, explaining how difficult it is to maintain roads with limited funds. Eventually a permanent repair will be necessary with the help of implementing a property tax. The weather has been difficult, and road are taking longer than anticipated.

6. **City Administrator Report-**

- Reported on Open Infra Fiber Installation, currently their permit has been suspended to correct damages and change contractors.
- The ISO rating is in progress and the Field Inspector will be working with the City

of Kaufman as well as Post Oak Bend to evaluate for a new ISO rating.

- Worked on the Budget reports to report a Budget vs Actual for the Council as we prepared for Budget Season.
- Received instructions on the website and updated the website.
- Contacted auditors to move forward with an Audit.

7. **Financial Report:**

- **April 2024**
- **Financial Report Budget vs. Actual**

Ms. Shelton, City Administrator, reviewed the April 2024 Financial Report. A Budget vs Actual report was also presented to the Council with discussion.

8. **Mayor Parker issues the Certificate of Election to Incumbent Council Members Chris Cox, Alison Novak, and Tom Rogers. Mayor Parker also administers the Statement of Elected Official and Oath of Office to each incumbent-**

Mayor Parker issued Election Certificates and swore in the Incumbent Council Members Chris Cox, Alison Storey Novak, and Tom Rogers.

9. **Discuss and consider Ordinance 051424, an Ordinance of the City of Post Oak Bend, Texas, repealing and replacing Ordinance No.12, regulating Junk Vehicles as provided herein; declaring Junked Vehicles a Public Nuisance; providing for Abatement of Nuisance; providing for a penalty of a fine-**

Council Member Rogers made a motion to approve Ordinance No 051424, an Ordinance regulating Junk Vehicles. Council Member Cox seconded the motion. The motion carried with all Council Members voting in favor of the motion.

10. **Discuss and consider Ordinance No, 051424A, an Ordinance of the City of Post Oak Bend. Texas, adopting Outdoor Burning Regulations; providing for the incorporation of premises; providing for a penalty of a fine-**

Council Member Novak made a motion to adopt Ordinance 051424A, an Ordinance regulating outdoor burning. Council Member McMahan seconded the motion. The motion was carried with a unanimous vote of the Council.

11. **Discuss and consider estimates for ditch cleanup, culvert replacement and other road improvements-**

A discussion was held regarding estimates received from Joe Vzlarik to replace culverts and clean ditches on CR 279. Council Member Chris Cox made a motion to approve the estimates received \$35,000 for Culvert replacement and \$38,000.00 for excavating and to clean out ditches on CR 279 to be funded by grant money. Council Member Johnson seconded the motion. The motion carried unanimously.

12. **Discuss celebrating the City of post Oak Bend 45<sup>th</sup> Anniversary-**

Discussion was held regarding setting a date. It was decided to set the date of September 14<sup>th</sup>, 2024. We will continue to discuss details as we planned for the event.

13. **Discuss and consider Agenda Items for the next Council meeting.**

Items include:

Audit  
Road Repairs  
Adding Rock to Meadow Creek, Timber Creek

14. **Discuss adding rock to Angelina Drive.**

Council Member Cox made a motion to order two loads of rock for Angelina Drive. Seconded by Council Member Johnson. The motion was passed with Council Member McMahan abstained from the motion.

14. **Adjourn-**

Council Member Rogers made a motion to adjourn the meeting at 8:45 p.m. Council Member McMahan seconded the motion. The motion carried unanimously.

**CERTIFICATION**

This meeting will be conducted pursuant to the Texas Government Code Section 551.001 et seq. At any time during the meeting, the Council reserves the right to adjourn into executive session on any of the above posted agenda items in accordance with the sections 551.071 [litigation and certain consultation with attorney], 551.072 [acquisition of interest in real property], 551.073 [contract for gift to City], 551.074 [certain personnel deliberations] or 551.076 [deployment/implementation of security personnel or devices].

I certify that the above agenda for this meeting of the City Council of the City of Post Oak Bend, Texas, was posted on the door at City Hall, in Post Oak Bend, Texas, at [www.postoakbend.org](http://www.postoakbend.org) and/or **City of Post Oak Bend Facebook** on or **before May 10, 2024 at 5:00 pm** pursuant to Chapter 551 of the Texas Government Code.

*Mike Parker*

Mike Parker, Mayor

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Jana Shelton, City Administrator/City Secretary