

MINUTES

Regular City Council Meeting
City of Post Oak Bend, Texas

Date/Time: Tuesday, December 12th, 2023, at 7:00 p.m.
Location: City Hall – 1175 CR 278

Mayor – Mike Parker

Council Member – Tom Rogers

Council Member – Billy McMahan

Council Member – Chris Cox

Council Member – Kara Johnson

Council Member – Alison Novak

City Administrator/City Secretary – Jana Shelton

AGENDA ITEMS

1. **Call to Order, Invocation, & Pledges of Allegiance**
Mayor Parker called the meeting to order at 7:00 p.m. and led the invocation and pledges.
2. **Roll Call**
Council Members Alison Novak and Billy Novak were absent. All the other members were present.
3. **Citizen Comments - Citizens wishing to address the City Council are requested to sign-in prior to the beginning of the meeting. Three (3) minutes are allowed per speaker on any item related to the City, including items listed on the agenda. Please note: The Texas Open Meetings Act prohibits council members from responding to the speaker regarding items not listed on the agenda.**
No citizens requested to speak.
4. **Approval of Minutes Regular Meeting, December 12, 2023-**
A motion was made by Kara Johnson to approve, Seconded by Chris Cox. The Minutes were approved with a unanimous vote of the Council.
5. **Mayor's Report**
Mayor Parker reported that he had received a citizen complaint regarding outdoor burning. Mayor Parker asked that an agenda item be added to the next meeting. The Council will review other outdoor burning ordinances and consider a permit for outdoor burning. A flooding issue was also discussed.
6. **City Administrator Report**
Ms. Shelton reported that she has started to review Ordinances and procedures for the City of Post Oak Bend. Ms. Shelton also gave an update on the upcoming General Election for May 4, 2024. The filing period for a place on the ballot will be January 17th through February 16th, 2024. We have three council seats expiring.
7. **Financial Report:**

- **November 2023**

The Council was presented financial income and expenditure reports for review. There were no questions or comments.

8. **Public Hearing: to consider a Preliminary Plat approval as presented by Chase Colon. The property is generally located at County Road 280, and includes approximately 40 acres divided into seven lots, Post Oak Bend, Texas.**

The Public was opened at 7:22 p.m. A Representative for Mr. Colon was present. Citizen, M. Na the Preliminary Plat is approved, the Final Plat will be presented at the next meeting. The hearinglic Hearing was closed at 7:28 p.m.

9. **Discuss and consider a Preliminary Plat approval as resented by Chase Colon. The ed is generally located at County Road 280 and includes approximately 40 acres divided into seven lots.**

The Council held discussion regarding the plat. The City engineer has reviewed the plat and recommend approval. Ms. Shelton stated that the plat meets all city requirements. Council Member Rogers made a motion to approve the Preliminary Plat. Council member Cox seconded the motion. The motion passed with a full vote of the Council.

10. **Discuss and the consider City of Post Oak Bend City Attorney**

The City continues to search for an attorney. No action was taken on this item.

11. **Discuss and consider Kaufman County Development Services renewal of Interlocal Agreement ETJ Authority – Land use Regulations.**

Council Member Rogers made a motion to renew the Interlocal Agreement with Kaufman County, T . Council Member Johnson seconded the motion. The motion carried with a unanimous vote of the Council.

12. **Discuss and consider steps to request a Fire Hydrant from Rose Hill Special Utility District.**

No action was taken on this item. Ms. Shelton, City Administrator will contact Rose Hill for information.

13. **Discuss and consider a solution for the erosion issue on CR279 and Kandy Lane.**

The Council discussed how heavy rain is causing in that area. The culvert in that area will need cleaning along with the ditches.

14. **Discuss and consider ditch cleaning on CR 279, utilities easements.**

The City will continue to look for contractors to clean the ditches.

15. **Discuss and consider approval of proposed City of Post Oak Bend Permit Fees.**

Council Member Rogers made a motion to approve the Permit Fees with bottom reference to plat fees omitted. Council Member Cox seconded the motion. The council voted unanimously on the motion.

16. **Adjourn**

**A motion was made by Council Member Rogers to adjourn the meeting at 7:57 p.m.
Seconded by Council Member Roger. The motion passed unanimously.**

Mike Parker
Mayor

Attest: _____
Jana Shelton
City Administrator

Date: _____